



Myths and Legends 2019: There and Back Again

Volunteer Orientation



A Shiny Garden Event



Who organizes MALCon?

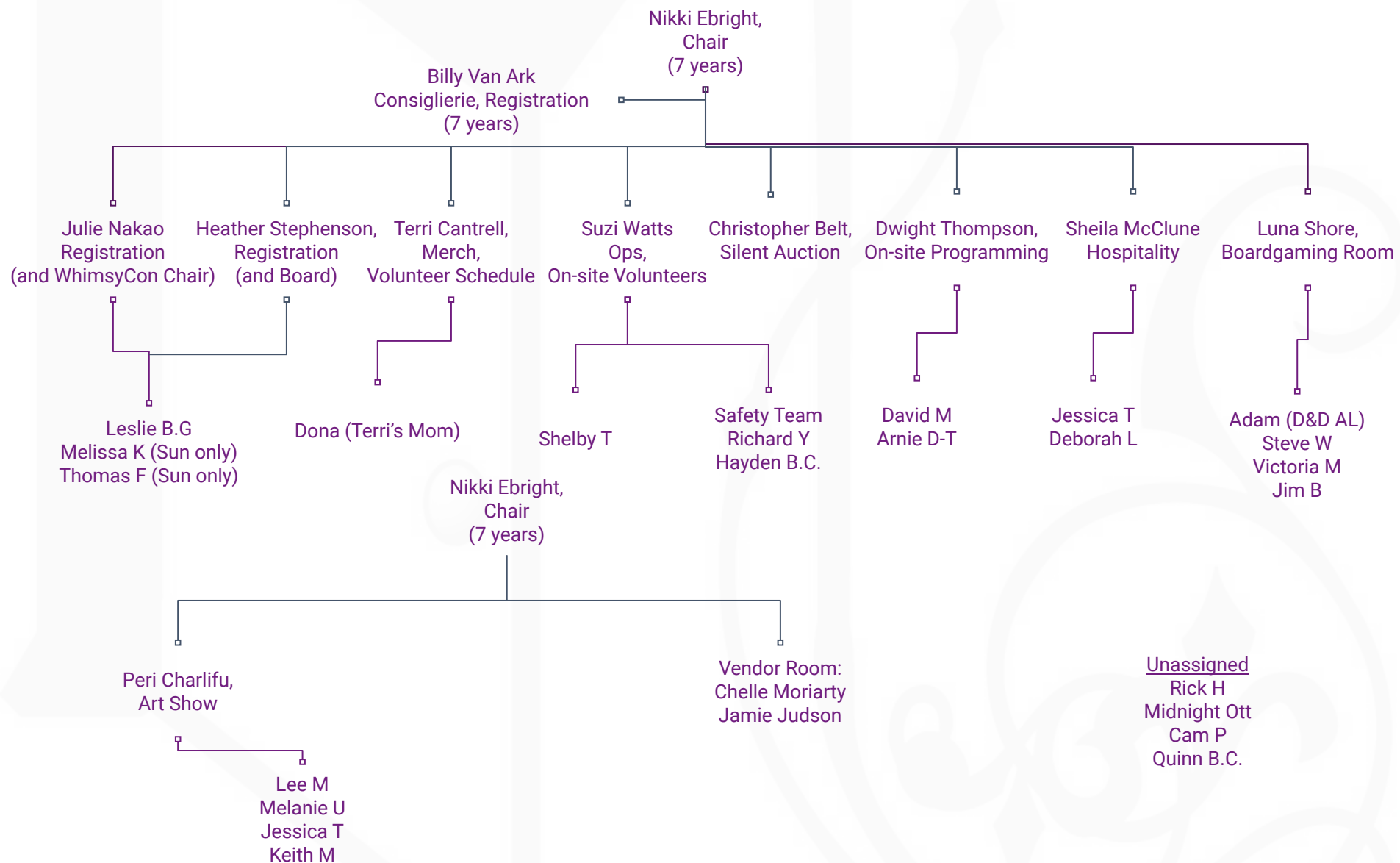
Shiny Garden!

We are a 501(c)(3) nonprofit, established in 2016 with the purpose of creating inclusive events that celebrate diversity and bring all fans together.

MAICon 2019 - Date, Location

- Friday August 9 - 11, 2019
- Radisson Denver-Aurora at 225 & Parker
- Please note! There is another Radisson in Aurora, so be prepared for confusion when talking to people online.

MALCon 2019 Org Chart



MALCon Through the Ages...

Year	Location	Fandoms	Notes
2013	Sheraton DTC	Harry Potter, LOTR, Doctor Who (50th anniversary), Firefly, MLP, Pirates	Massive flooding in northern Colorado
2014	Tivoli, then Ramada Northglenn	Harry Potter, LOTR, Doctor Who, Firefly, MLP, GOT	Changed venues 2 weeks before con, I-25 closed on Saturday, conflict with DragonFest and Klingons ST house visit. Planetarium. Special Guest, Rashaad Santiago.
2015	Ramada Northglenn	Harry Potter, LOTR, Doctor Who, Firefly, GOT/ASOIAF, Supernatural	1st year of Peeta moving around. Stant Litore, Brian (Draco & the Malfoys), Vivian Caethe
2016	Ramada Northglenn	Harry Potter, Doctor Who, Supernatural, Firefly, GOT/ASOIAF, Dresden Files ("And more")	GOHs Jim Butcher, Doubleclicks, Peri Charlif. Special Guest, SJ Tucker
2017	Ramada Northglenn	Harry Potter, Firefly, Lord of the Rings, Doctor Who, Supernatural, Dresden Files, and Game of Thrones	Jacqueline Carey, Marian Call, Jim Humble
2018	Hyatt DTC	MALCon and Westercon	Combined year with Westercon 71, July 4th weekend. 11 GOHs
2019	Radisson Denver-Aurora	Harry Potter, LOTR, Dr Who (50th anniversary), Firefly, GOT/ASOIAF	Final year.

2019 Guests of Honor

Chaz Kemp – Artist Guest of Honor



Leslie Hudson – Music Guest of Honor



2019 Guests of Honor

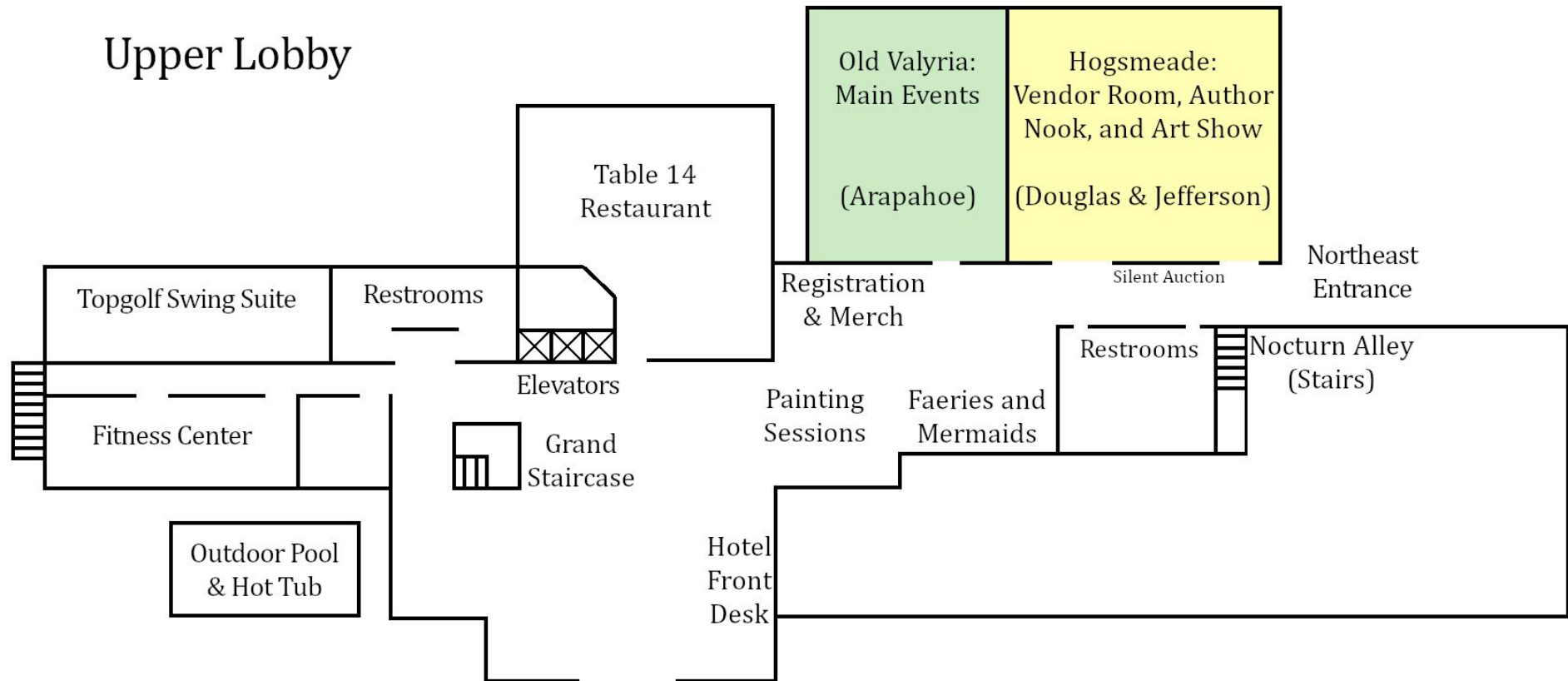
David J. Peterson – Linguistic Guest of Honor



Veronica Calisto – Maven of Ceremonies

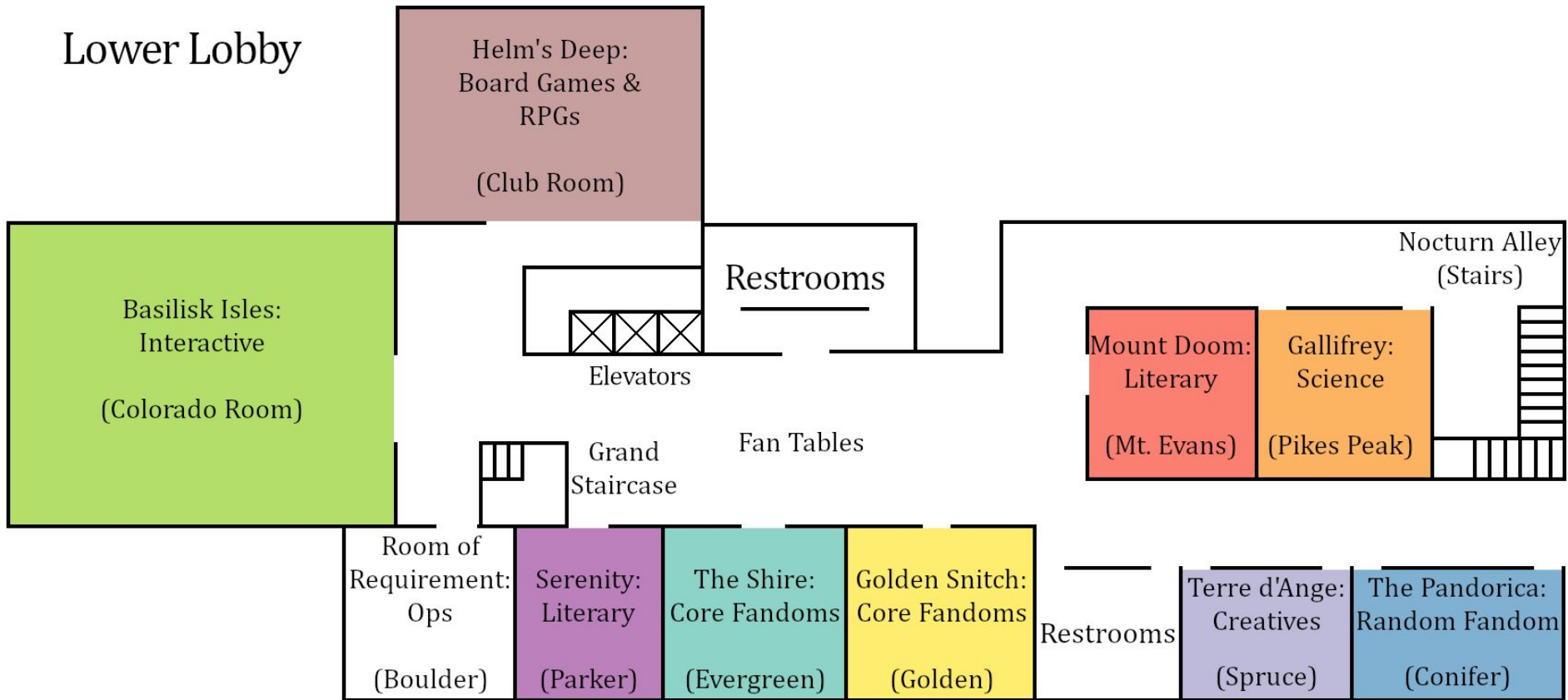
What does the new hotel look like?

Upper Lobby



What does the new hotel look like?

Lower Lobby



Vendor Room: Vendors, Authors Nook, Art Show

Author's Nook Aces High, Jokers Wild Colin Heintze Grant Street Publishing R. M. Williams Zenith Star Publishing Root & Branch The Scarlet Derby Turtle Monkey Books Wandering Jotun Crafts				Art Show			
Time Well Spent Games ICER Fine Art Rabbit Tales Gathering Splinters Richard Friesen / Peter Sartucci	Stant Litore / Green Griffin Press		Rockhound Studio / Beauty and the Beads		It's Just So You / Dragon's Eye Designs		Wings Charms & Things
	The Mad Tatter		Out in Colorado Fiction Writers		Funkmaster Lovecraft Studios		Local Hero Press
	Veronica Calisto / R.J. Rowley		Ashelon Publishing		Winterhaven Jewelry		Forest Rose
					Whimsical Whiskers		2 Wyrd Sisters / Chronohoard
							D. X. Varos
Interplanetary Designs		Entrance	Thrifty Gryphon	Vendor Coord.	Entrance	Dryad Tea	Fabriquewerx Studios

2019 Hours of Operation

	Friday	Saturday	Sunday
Convention Hours	5:00PM - Midnight	9:00AM - Midnight	9:00AM – 4:30PM
Registration Hours	3:00PM – 9:00PM	8:30AM – 8:00PM	8:30AM – 5:00PM
Vendors & Art Show Hours	(Vendors loading in during day) 5:00PM – 9:00PM	(9AM Vendors in) 10:00AM – 8:00PM	(9AM Vendors in) 10:00AM – 4:00PM (10AM-12PM Art Show, 12PM-4PM pay and pick up)
Volunteering Hours	4:30PM – 10:00PM	8:30AM – 10:00PM	8:30AM – 5:00PM
Silent Auction Hours	5:00PM – 8:00PM	9:00AM - 7:00PM	10AM-12PM, 12PM-4PM pay and pick up

Volunteer Information

- When you arrive onsite: check-in at the Volunteering desk in Ops
 - Ops will be the central hub of information
 - While on shift, please make sure your “Volunteer” lanyard and con badge are visible
 - Please return your lanyard when you are done (end of con is fine)
- Volunteer & VIP break room
 - There will be drinks and food
 - Please help us keep the breakroom tidy
 - You are welcome to bring something to share, but please include a list of ingredients
 - Be cool with any GOHs there; they may need downtime, not fan time

Volunteering Info Pt 2

- All con volunteers doing 12+ hours get a free shirt, free access to the hospitality lounge, and invite to the post-con party Sunday of con.
- We encourage you to wear costumes/cosplay!
- Please keep your badge and lanyard visible
 - Take off lanyard when not on duty
- Cover your private bits
- Wear comfortable shoes and undergarments
 - Chafing isn't fun and neither are sore feet
- If you are working 12+ hours and have gotten a shirt you are welcome to wear it for the convention

What will I be doing? pt 1

- **Registration**

- Attendees who pre-registered will be on a list, look up their name/email/phone number to find their badge(s)
- Assist attendees in purchasing badges
 - Cash, credit, or check
- Good customer service
- Take money for Silent Auction purchases

- **Merch**

- Financial transactions for merchandise - MALCon, WhimsyCon, HexaCon
 - Cash, credit, or check
- Good customer service
- Inventory tracking

- **Art Show and Vendor Room**

- Assist vendors as needed throughout the convention
- Handles transactions related to buy-it-now and winning bids
 - Cash, credit, or check

- **Guests - Unassigned; if Nikki/Billy/Julie/Heather/Dwight ask, please help**

- Make sure guests have what they need
- Get them to and from panels, manage any lines, answer questions, and assist where needed

What will I be doing? pt 2

- **Safety**

- Float around the convention. Be visible.
- Help create a safe space for everyone by tactfully addressing issues and concerns.
- Report to Suzi. Log things at Ops as needed.

- **Gaming**

- Teach people how to play the various games.
- Manage the library; tidying, check-outs and check-ins.

- **Programming**

- Assist with making sure panels are setup and start and end on time
- When the panel is over quietly prop open the door

- **Floating Volunteers**

- Filling in wherever needed and answering questions about the convention

Creating a great attendee experience

- **First impressions matter** – Greet people and offer assistance, be empathetic, and listen carefully.
- **Educate** – Familiarize yourself with the values, mission, and policies of MALCon and its parent organization Shiny Garden.
- **“Yes, and” vs “No”** – If you don’t know the answer, let them know, and that you’ll find out.
- **You can escalate to higher authority** – You do not have to take on more responsibility that you are comfortable with.
- **Triggers and compassionate communication** – Myths and Legends Convention is an inclusive event, and we want to avoid language that can be triggering or offensive. Use welcoming language; gender neutral or gender inclusive, for example.
- **No touchie** – Remember not to touch anyone without their consent.
- **New buttons!** – Julie has been making buttons for the con! More will be available as time allows.

ADA

- ADA is defined as:
 - Physical or mental impairment
 - Record of a disability
 - Regarded as having a disability
- Accommodations:
 - If you are unsure as to what we can do to accommodate someone please reach out to Nikki, Billy, Heather, Julie. Don't assume.
- Never ask someone what their disability is!
 - If someone looks as if they need assistance say, "Hi there. Is there anything I can help you with?"

Safety

Safety is important to us and we want to ensure a safe space for everyone at the convention.

Safety Team:

- The safety team will have yellow sashes. This helps with being present and noticeable.
- The safety team will handle incident reports (in Ops).
- When approached by someone who needs to report an incident, use language like, “What happened?”
 - Please do not use victim blaming language like “What were you doing?” or “Calm down”.

Everyone:

- If you see anything suspicious, or if a situation or person makes you uncomfortable please alert someone on the safety team or Ops.
- We have the Stitchbay box, available at Ops for emergency changes out of costume, fixing their costume, etc. We do not have a Stitchbay room at this time.

Other General Notes

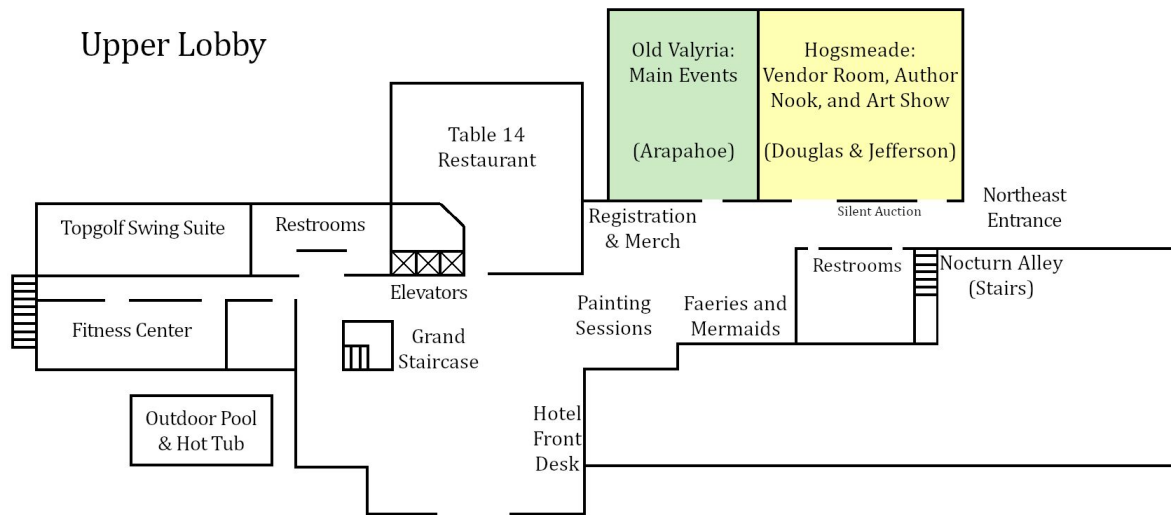
Children are the responsibility of their parents. We do not allow for “free range” children. If you find a child alone please do not touch the child and request assistance from any nearby safety member or area head.

Q&A

- You ask questions
- We provide answers

Waivers!

Please remember to submit yours.



Tour the space!

